**DANEHILL PARISH COUNCIL**

**Minutes of public meeting preceding Danehill Parish Council Meeting held on Wednesday 16th September 2020 held virtually via Zoom.**

Present: R. Lewis (RL) (Chair), T. Blake (TB), N. Macleod (NM), M Mockridge (MM), A Martin (AM) and E Gilliam (EG)

Absent: R. Wood (RW) and M Lewer (ML).

Emma Fulham Clerk to the Council was present.

**Cllr Galley** provided a verbal report in addition to his written report which had been circulated.

He highlighted he would be supporting the Danehill parish spring clean in October.

He confirmed he would be looking into track and trace and testing in the area as it appears there are some issues locally.

**Public:**   
There were no public present

**Minutes of Danehill Parish Council Meeting held on Wednesday 16th September 2020 held virtually via Zoom.**

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Absent: R. Wood (RW) and M Lewer (ML).

There were no public present.

Emma Fulham Clerk to the Council was present.

1. To accept apologies for absence.

Cllr R Wood – Ongoing Illness – The Council accepted these apologies as continuing with newsletter and communications on behalf of the Council.

Cllr M Lewer – Work.

1. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

The Chair reminded Cllrs to declare when necessary.

1. To Approve Minutes from Parish Council meeting held on 15th July 2020.

One small typo was amended.

**Unanimously accepted as true record.**

1. Matters Arising.

Dog bins – A delay with the manufacturer had delayed installation but WDC expected delivery shortly.

Recycling Centre – It was noted improvements had been made. The Council would keep a watch on the situation.

Dog bins bags – The Clerk would liaise with Cllr Martin to provide dog bin bags.

1. Correspondence.

The list had been circulated prior to the meeting.

The Chair raised certain items of note and consideration.

* M Wells / Sussex Police – Speedwatch initiative.

**Cllr Macleod would confirm Parish Council support and the request to share contact details if others wished to volunteer.**

* Little Bridge – repair of bridleway bridge was noted and was positively received.
* Various burial queries and requests were noted.
* Phone mast – comments on planning application.
* Laundry Lane Right of Way – This was noted by the Council and it was agreed to apply to ESCC to formalise the route. It was agreed that the Council would engage with the two members of the public who had expressed interest in progressing the matter and had historical evidence which would be necessary to progress the matter.
* External audit had completed with no issues raised. The Council accepted the report and noted no public queries.
* Collingford Land Right of Way – This was noted, and the Council would reply with the information it has.
* Ashdown Forest Conservators – **A grant application was noted for £1600 for new signage and this was agreed by the Council. The Clerk would report back to the Conservators.**
* Wealden Citizen Advice – **A grant application was noted for £250 for support and this was agreed by the Council. The Clerk would report to WCAB.**

1. Finance
2. To accept year to date account 2020/21.

**Unanimously accepted.**

1. To approve expenditure as itemised on the schedule.

**The schedule for £16783.45 had been circulated and was** **unanimously accepted.**

1. To accept bank reconciliations and risk assessment.

**This was deferred to the Finance Committee meeting.**

1. To consider the climate declaration action plan.

Cllr Blake reported on the recent meeting he had attended and the next course of action.

**A working party to consider the action plan was agreed consisting of Cllrs Blake, Gilliam and Lewis reaching out to others within the Parish via an invite via the newsletter, Facebook and the website to contribute to a plan for the Council to approve.**

*Cllr Galley left the meeting at 8:45pm.*

1. To consider replanting of cemetery update and costs.

Quotes and a potential scheme had been circulated prior to the meeting.

**The Parish Council agreed to defer the matter until next meeting and would request further quotes for smaller trees.**

1. To consider cemetery policy for gravestones and planting.

A draft policy had been circulated prior to the meeting for consideration.

**The Parish Council agreed to adopt the policy with immediate effect changing Church Road reference to Church Lane.**

1. To consider multi-use track expenditure.

Quotes and a potential scheme had been circulated prior to the meeting.

**The Parish Council agreed to pursue additional options as the concept was agreeable to most present at the meeting, but the cost was deemed excessive. A more basic track would be investigated to return to the Council for future approval which would remain subject to freeholder approval.**

1. To consider pavilion future – maintenance or regeneration.

The Parish Council considered the idea of a community space and possible communal gym.

**The Parish Council agreed to pursue the idea of a future gym use. It was agreed it needs further costings with a plan for regenerating the pavilion possibly including an external sheltered idea. This would be deferred to the next meeting.**

*Cllr Mockridge left the meeting 9:30pm*

1. To consider a valuation of the freehold for the recreation ground.

**After some discussion, the Parish Council agreed to spend up to £450 to get a basic valuation for the freehold.**

1. To consider policy for accessways over the Common.

The Clerk had circulated correspondence to improve the legal access arrangements over the common.

**It was agreed Cllr Martin would document the current situation with photographs and provide a preferred specification and the Clerk would instruct the solicitor to draft a license and contact property owners to resolve any discrepancies up to a cost of £3500 plus VAT.**

**The Parish Council agreed**

1. To ratify delegated decisions since 15th July 2020 as follows:

**The following application comments were duly ratified at the meeting.**

WD/2020/1298/F for WAYSIDE, LEWES ROAD, FURNERS GREEN, DANEHILL, TN22 3RE.

Danehill Parish Council support the above application subject to neighbours’ representations.

WD/2020/1264/FA for THE LLAMA PARK, WYCH CROSS, FOREST ROW, RH18 5JN.

Danehill Parish Council support the above application subject to neighbours’ representations.

WD/2020/1315/F for LATCHETTS, FRESHFIELD LANE, DANEHILL, RH17 7HQ.

Danehill Parish Council support the above application subject to neighbours’ representations.

WD/2020/1352/FA for LITTLE MILLBROOK FARM, MILLBROOK HILL, NUTLEY, TN22 3PH

Danehill Parish Council support the above application subject to neighbours’ representations.  
  
WD/2020/0634/F for STABLE COTTAGE, CHELWOOD VACHERY, MILLBROOK HILL, NUTLEY, TN22 3HR

Danehill Parish Council support the above application subject to neighbours’ representations.

Application No. WD/2020/1436/F

Location: HOLLY COTTAGE, PERRYMANS LANE, FURNERS GREEN, TN22 3RR Description: 3NO NEW DORMER WINDOWS

Danehill Parish Council support the above application subject to neighbours’ representations.

Application No. WD/2020/0981/F

Location: 8 ROSE COTTAGES, LEWES ROAD, DANEHILL, RH17 7ET Description: DEMOLITION OF EXISTING SIDE AND REAR EXTENSIONS. TWO STOREY REAR EXTENSION AND ALTERATIONS TO THE EXISTING HOUSE TO CREATE A TWO-BEDROOM PROPERTY WITH CAR PARKING. TWO STOREY REAR EXTENSION AND FIRST FLOOR EXTENSION TO CREATE A NEW SEPARATE THREE-BEDROOM HOUSE WITH CAR PARKING.

Danehill Parish Council support the above application subject to neighbours’ representations. However, we would query the following matters in the application documents: The red line of ownership is shown extending to the kerb line of the A275.  We question this as the public footpath is clearly visible to the north and south of the property; and the paved area in front of the property forms part of the forward visibility line for the A275 bend.  Any approval should be conditioned so there is possibility for parking vehicles or otherwise this restricts this visibility line.

Application No. WD/2020/1507/F Application

Location: ST RICHARDS, LEWES ROAD, DANEHILL, RH17 7HD Description: SINGLE STOREY EXTENSION TO FRONT PORCH

Danehill Parish Council support the above application subject to neighbours’ representations.

Application No. WD/2020/1352/FA

Location: LITTLE MILLBROOK FARM, MILLBROOK HILL, NUTLEY, TN22 3PH Description: MINOR MATERIAL AMENDMENT TO WD/2019/1745/F (CONSTRUCTION OF A NEW BUILD, LOW-ENERGY (REPLACEMENT) DWELLING AND SINGLE-STOREY LINK CONNECTION PROVIDING ACCESS TO NEW BUILD SINGLE-STOREY WING THAT REPLACES THE EXISTING HOVEL) INVOLVING VARIATION OF CONDITION 11 TO ENABLE UPDATED DESIGN OF DETACHED CAR PORT TO STORE, OMISSION OF KITCHEN WINDOW TO WEST ELEVATION, REVISION OF LANDSCAPING MATERIALS, REVISION OF CLADDING TO FEATURE GABLE ON SOUTH ELEVATION TO WEATHERBOARDING, AND REVISION OF FENESTRATION TO COMPOSITE TIMBER FRAME, ALUMINUM CLAD UNITS.

The Parish Council would like to reiterate its comments from the previous application.

Application No. WD/2020/1560/F

Location: ANNWOOD FARM, CHELWOOD GATE ROAD, CHELWOOD GATE, TN22 3HH Description: PROPOSED EXTENSIONS & ALTERATIONS

Danehill Parish Council support the above application subject to neighbours’ representations.

Application No. WD/2020/1454/F Application Type: Full Expiry date for comments: 28 September 2020 Grid Reference: 540894 127936 Case Officer: Mrs S Dynan Tel: 01892 602561 Location: LITTLE BRIDGE HOUSE, SCHOOL LANE, DANEHILL, RH17 7JD Description: PROPOSED SINGLE STOREY SIDE EXTENSION AND INTERNAL ALTERATIONS

Danehill Parish Council support the above application subject to neighbours’ representations.

Application No. WD/2020/1468/F

Location: HEATHER COTTAGE, ISLE OF THORNS, CHELWOOD GATE, RH17 7LA Description: TO INSTALL AN IN GROUND UNENCLOSED SWIMMING POOL IN THE REAR GARDEN

Danehill Parish Council support the above application subject to neighbours’ representations.

Application No. WD/2020/1669/F

Location: MOUNT NODDY COTTAGE, CHURCH LANE, DANEHILL, RH17 7EY Description: PROPOSED REPLACEMENT OF EXISTING ANNEXE BUILDINGS

Danehill Parish Council support the above application subject to neighbours’ representations and replacement planting.

**Other planning decisions noted at the meeting.**

Application WD/3414/CC Danehill C of E School, School Lane, Danehill, RH17 7JB.

The Parish Council supports the application

Pre- application Consultation: PROPOSED RADIO BASE STATION INSTALLATION AT CTIL\_303714\_TEF\_91014 GRASS VERGE ON COACH LANE, DANEHILL, WEALDEN, EAST SUSSEX RH17 7JJ NGR E: 541247 N: 128651

Whilst the Council is aware of a need for greater coverage it is concerned about possible siting within the AONB and this view is especially treasured and would be affected significantly as this site would be highly visible and we have received several concerns from parishioners so it would not be well received in fact would receive a lot of public objection. It is also believed this land is owned privately and the landowner has confirmed he would not give permission for the structure so an alternative location may need to be researched prior to a formal application.

**Decision was ratified at the meeting following the deadline on 27th August 2020.**

1. Councillor Reports.

Cllr Lewis reported:

* Lindfield Football club would no longer need the pitches at the Rec.
* The East Grinstead Tennis coaching group had requested hire of the tennis courts. **The Council considered the request but refused it as these were a valued open community asset and the hire costs would be minimal for the amenity loss.**

Cllr Wood provided a report by email:

* Chelwood Gate Village Hall has reopened for some limited events. Car park boundary is being tidied
* Danehill Social Club  has been undergoing refurbishment and has a E.G.M. planned for next Wednesday
* No report from the Rights of Way Group.
* Telephone boxes – **It was agreed to request retention of the Danehill box but in the case of decommission that it should be adopted by the Council.**

1. Items for Reporting or Inclusion in Future Agendas.

Autumn Newsletter / Website to reflect the covid-19 volunteer service with any updates and provide details of the fund available to help parishioners in need.

**Dates of Next Meetings:**

To be confirmed.

Meeting closed 10:20pm